



Bids and Awards Committee

Republic of the Philippines
Professional Regulation Commission
2nd Floor Lucena Grand Central Terminal Inc., Brgy. Ilayang Dupay, Lucena City
Telephone No.: (042) 373-73-16 / Telefax No.: (042) 373-73-05
E-add: prclucenabac@gmail.com



Assigned in PRC IV-B as OIC
REYNALDO D. AGCAOLI
Chairman

MARIA LILIBETH L. ESCLANDA
Vice-Chairman

MA. AJMEE A. OTIECO-MERLE
Member

RINGO D. DAGUISON
Member

JANSSEN M. QUINTO
Member

JEFFREY A. ABELLA
Provisional Member

RAYMUND D. ALVINEZ
Provisional Member

SECRETARIAT:

CHRISTOPHER M. TORRES
Secretary

NOREEN M. ALBRANDO
Member

APRIL V. CATAQUIZ
Member

OFFICIAL BID FORM
FINANCIAL

Date: _____
Invitation to Bid No: _____

To: **PROFESSIONAL REGULATION COMMISSION**
2nd Floor Lucena Grand Central Terminal Inc., Brgy. Ilayang Dupay , Lucena City

Gentlemen and/or Ladies:

Having examined the Bidding Documents including Bid Bulletin Numbers _____ [insert numbers], the receipt of which is hereby duly acknowledged, we, the undersigned, offer to supply/deliver SECURITY SERVICES 2022-2025 in conformity with the said Bidding Documents for the sum of Total Bid Price:

Breakdown of Cost of Security Services **per Guard per Month**

Days worked per week 7 days No. of days/year 393.50 (8 hours work / day)

PARTICULARS	DAILY WAGE: ₱ _____
SCHEDULE 1: AMOUNT PAID DIRECTLY TO GUARD	
New Daily Wage (DW)	
Ave. Pay / Month (DW x no. of days per year / 12)	
Night Differential Pay (Ave. Pay / month x 10% 1/3) (x1/12)	
13 th Month Pay (DW x 365 / 12 / 12)	
Five (5) Days Incentive Pay (DW x 5 / 12)	
Uniform Allowance (R.A. 5487)	
Overtime	
TOTAL AMOUNT	
SCHEDULE 2: AMOUNT TO GOVERNMENT IN FAVOR OF GUARD	
Retirement Benefit (R.A. 7641) (DW x 22.5/12)	
SSS Premium	
Philhealth Contribution	
State Insurance Fund	
Pag-Ibig Fund	
A. TOTAL AMOUNT TO GUARD & GOV'T.	
SCHEDULE 3: AGENCY FEE	
Administrative Overhead and Margin	
SCHEDULE 4: TAXES PAID TO GOVERNMENT (12% VALUE ADDED TAX)	
4.1 VALUE ADDED TAX (Agency fee x 12% VAT-RMC-039-2007)	
TOTAL AMOUNT per GUARD	



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TOTAL BID price (inclusive of all taxes):

₱ _____

(In Words)

We undertake, if our Bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

If our Bid is accepted, we undertake to provide a performance security in the form, amounts, and within the times specified in the Bidding Documents.

We agree to abide by this Bid for the Bid Validity Period specified in BDS provision for ITB Clause 18.2 and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address of agent	Amount and Currency	Purpose of Commission or gratuity
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(if none, state "None")

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the lowest or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements as per ITB Clause 5 of the Bidding Documents.

Dated this _____ day of _____, 2022

Authorized Representative: _____
(Signature Over Printed Name)

In the capacity of: _____

Duly Authorized to Sign Bid for and on behalf of:

Name of the Company: _____

Address: _____

Tel. /Fax No(s): _____